

TOWN OF TORREY

Post Office Box 280
56 Geneva Street
Dresden, New York 14441
315-536-6376 (Office)
315-536-5655 (Fax)

Application No.:	_____
Date Filed:	_____
Fee Paid \$	_____ Town Clerk Initials _____
PB Decision:	_____
Date:	_____

Reference: Article XIV, Town of Torrey Zoning Law

Site Plan Review - Permit Application

General Instructions: The applicant must complete Items 1 – 9 and return 10 copies of this application and all attachments to the Town clerk

Initial Application Revised Application (prior application No.) _____

1. SUBJECT PROPERTY

Project Address _____ Tax Map No. _____
Lot Size _____ acres or _____ width X _____ depth or _____ sq. ft

2. APPLICANT

Name _____
Street Address _____
City _____ State _____ Zip Code _____
Telephone: Day _____ Night _____ Cell _____
E-mail Address _____

3. PROPERTY OWNER (IF DIFFERENT)

Name _____
Street Address _____
City _____ State _____ Zip Code _____
Telephone: Day _____ Night _____ Cell _____
Email Address _____

4. GENERAL /PRIMARY CONTRACTOR

Name _____
Co. Name _____
Street Address _____
City _____ State _____ Zip Code _____
Telephone: Day _____ Night _____ Cell _____
Email Address _____

9. Affirmation – Applicant/Property Owner

I declare that the contents of this application are true and correct to the best of my knowledge.

APPLICANT

Signature: _____ **Date:** _____

Print Name _____

PROPERTY OWNER (Required if the applicant is not the property owner))

Signature: _____ **Date:** _____

Print Name _____

FOR STAFF USE ONLY

Current Issues (i.e. Variances/Special Exceptions, Special Approvals)	Proposed	Required

<u>Fees</u>	<u>Account #</u>	<u>Amount</u>	<u>Date Paid</u>	<u>Initial</u>
Application Fee (Torrey Fees & Fines Schedule)				
Consulting Fee				
Performance Bond				
Fee-in-lieu of Performance Bond				

Past Applications	Granted/Denied

A referral to _____ has been made. Date Referred: _____ Returned: _____
 A referral to _____ has been made. Date Referred: _____ Returned: _____
 A referral to _____ has been made. Date Referred: _____ Returned: _____

Planning Board/Town Board/Staff Comments:

Refund Action	Refund Amount	Date

Town of Torrey

Application No. _____
Applicant Name: _____
Project Address: _____

General/Primary Contractor Affirmation

Site Plan Review Application

- General Instructions:**
1. The Town Clerk will complete the items in the above box and return this sheet to the applicant.
 2. The Applicant will retain this sheet pending approval of the Site Plan and then obtain the signature of the General/Primary Contractor. Signature is required prior to issuance of a permit.

Affirmation – General/Primary Contractor

I declare that I have reviewed the site plan, including any conditions required by the Planning Board, and will install the practices as approved.

Signature: _____ **Date:** _____

Print name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____

Town of Torrey

Application No. _____
Applicant Name: _____
Project Address: _____

Project Completion Certification

Site Plan Review

- General Instructions:**
1. The Town Clerk will complete the items in the above box and return this sheet to the applicant.
 2. The Applicant will retain this sheet until the project is completed and then obtain the required signatures. Signatures are required prior to issuance of a Certificate of Occupancy/Use.

Declarations Upon Completion of the Project
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I declare that the project and its components were installed as approved to the best of my knowledge.

Property Owner Signature: _____ Date: _____

I declare that the project and its components were installed as approved.

General/Primary Contractor Signature: _____ Date: _____

I declare that the project and its components were installed as approved. (if applicable)

Licensed Engineer Signature: _____ Date: _____

Final Approval

Zoning Officer Signature: _____ Date: _____